

# **TPR FIREWISE COMMITTEE MEETING**

*Minutes from April 4th, 2024 (1-2:30pm)*

*Attendees- Pat Burch, Nancy & Jim Casadevall, Paul Coscarelli, Nancy Kofford, Julie Shook*

- It was noted in order to submit to FIREWISE an action plan, meeting date and education documentation are required
- Nancy C. submitted all paperwork and was approved March 2023, next submission due 2024-mid November
- Minutes kept for meetings to account for time spent by members of committee. Nancy C. reported 1 hour spent on updates, Nancy/Julie 1hr on communication to TPR residents
- 3 objectives for meeting were:
  1. Review/discuss training
  2. Review and update Action Plan for 2024
  3. Discuss website and any adjustments needed

## **TRAINING**

- Julie plans to meet with Lisa to see if there are additional trainings to share
- Discussed website and available trainings provided there
- Plan to educate residents about free Firewise assessment available upon request for each property
- Paul agreed to head up assessment committee
- We will advertise assessments in bi-monthly newsletter put out by TPR (Nancy K to contact Sheri for 1st newsletter update)
- Reviewed plan for Go Bags and Pat will finish distribution for 2023. The plan is to have a member of the Fire Dept. attend an annual picnic to give education to TPR residents. A Firewise team member will also provide some education at the picnic.

## **ACTION PLAN REVIEW/UPDATES**

- Item 4: Firewise rep will be invited to BBQ. Jim is passing on contact info to Nancy Kofford to invite and be liaison to the Firewise rep.
- Item 8: HOA board opted not to put up Firewise sign due to the size of the sign and not appealing to neighborhood
- Item 15: already updated by Jim
- Item 18: committee opted to 'hold off' on walk-about
- Item 19: final 10 Go-Bags waiting to be distributed by Pat, need to contact him for bags
- Annual vegetation removal will continue to be reported to and tracked by Nancy Casadevall
- The remaining updates and changes to action plan will be updated and recorded by Julie

## **WEBSITE**

- Nancy C. has agreed to maintain the updates on the website she is seeking access to do so from the HOA Board
- Nancy C. will also upload and update agenda and minutes on the website and maintains an active Firewise google drive
- The assessment form for property Firewise assessments can be found on the website
- Insurance discounts as a Firewise community were discussed. At this time no one has located a company that offers such discounts but if there is one found it will be posted on the website
- There is a link to a tax credit form for removing vegetation/trees in the yard. This link needs to be fixed

## **Final Action Items**

- Explore options for pine needle removal (other than garbage bags). Julie will talk to Lisa and Nancy K. will do an online search
- Paul to set up assessment for Rob's home and Nancy Kofford will accompany him to learn and observe how the assessment is done.